

## Education and Training Policy - AGMC December

In furthering the Purposes of the AGMC Inc, any member or committee member who has the skills, expertise and ability to deliver training for the AGMC Inc, may submit or tender a proposal to the committee for approval to deliver training to further the AGMC Inc's Purposes. This proposal or tender is to be in the format determined by the AGMC Inc.

In order to manage conflicts of interest, before submitting a tender or proposal, members must read and acknowledge the *Conflict of Interest policy* and declare any conflicts, be they actual, perceived or potential.

If approved by committee to deliver training, a member will be able to receive a percentage of the fees or monies received (if any) from delivering the training. Any amounts up to and including \$5,000, members will receive 50% of the fee/monies received by the AGMC. Fees/monies will be paid directly to the AGMC Inc and a member must use their ABN to invoice for 50% of the monies. If the amount for training is over \$5,001, the split between AGMC Inc and the member is 40/60 with AGMC Inc retaining 40% of the speaker fee and the member retaining 60% of the speaker fee. A speaker can choose to donate any amount of fee they are entitled to, back to the AGMC Inc. The committee can, by consensus, decide to choose more than one member to deliver training.

*The Conflict of Interest policy should be read in conjunction with this document, to ensure the member delivering training is following the rules of good governance, accountability and transparency.*

This policy, as all others, is subject to yearly review and can be amended, updated and changed before being passed by voting by the management committee for that financial year.