

Gift Policy –December 2019

If a committee member receives a gift, in the first instance they are to always declare it to the committee. In the second, they are discouraged from requesting gifts for their work, e.g. delivering a presentation. Gifts in the form of gift cards can be retained by the recipient provided they do not also claim education and training fees. For example, a provider might pay for the service a sum of \$200 and also provide a gift card of \$100. If this occurs, the recipient who receives fee for service (see Education and Training policy) is to provide the gift card to an office bearer of the AGMC for the committee to decide what to do with it. E.g. they might present it to a volunteer for their outstanding work in assisting an event or use as a prize at an AGMC event. In the case where a committee member chooses not to take the fee for service but instead receive the gift card, they cannot also request payment for services. It is one or the other. Committee members at a meeting can determine how to distribute a gift card by consensus.

This policy, as all others, is subject to yearly review and can be amended, updated and changed before being passed by voting by the management committee for that financial year.